



CLINICAL AND CARE GOVERNANCE COMMITTEE

ABERDEEN, 11 November 2022. Minute of Meeting of the CLINICAL AND CARE GOVERNANCE COMMITTEE. Present:- Kim Cruttenden Chairperson; and Councillor Christian Allard, Luan Grugeon and Councillor Deena Tissera.

In attendance: Caroline Howarth, Lynn Morrison, Fiona Mitchellhill, Graeme Simpson, Laura McDonald, Val Vertigans, Barbara Dunbar, Campbell Thomson, Stella Evans, Shona Omand-Smith, Stuart Lamberton, Susie Downie and Mark Masson (Clerk).

Please note that if any changes are made to this minute at the point of approval, these will be outlined in the subsequent minute and this document will not be retrospectively altered.

WELCOME AND APOLOGIES

1. The Chairperson welcomed everyone to the meeting.

Apologies for absence were intimated on behalf of Claire Wilson and Amy Richert.

DECLARATIONS OF INTEREST AND TRANSPARENCY STATEMENTS

2. Members were requested to intimate any declarations of interest or transparency statements in respect of the items on today's agenda, thereafter the following was intimated:-

Caroline Howarth advised that she had a connection in relation to item 4.2 (Sustainability of General Practice in Aberdeen City 2022), by virtue of her being an independent GP, however having applied the objective test, she did not consider that she had an interest and would not be withdrawing from the meeting.

MINUTE OF PREVIOUS MEETING OF 10 AUGUST 2022, FOR APPROVAL

3. The Committee had before it the minute of its previous meeting of 10 August 2022, for approval.

The Committee resolved:-

to approve the minute.

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BUSINESS PLANNER

4. The Committee had before it their Business Planner for consideration.

The Committee resolved:-

- (i) to note the reasons for the reporting delay in relation to item 5 (Impact of the Investigations into Deaths in Care Homes);
- (ii) to remove item 6 (Duty of Candour) and item 7 and 12 (Operational Risk Register) from the planner for the reasons outlined therein;
- (iii) that in relation to item 24 (Long Covid Update), to note that Lynn Morrison was now the lead and that a report would be submitted to the next meeting of the Committee; and
- (iv) to otherwise note the planner.

CCG GROUP MONITORING REPORT - UPDATE – HSCP.22.090

5. The Committee had before it a report by Lynn Morrison and Michelle Grant which presented data and information to provide assurance that operational activities were being delivered and monitored effectively and that patients, staff and the public were being kept safe whilst receiving high quality service from Aberdeen City Health and Social Care Partnership (ACHSCP).

The report recommended:-

that the Committee note the contents of this report.

Lynn Morrison provided a comprehensive summary of the report, in particularly, making reference to the various workforce challenges and pressures and outlining ongoing mitigations across services.

In response to questions from members, the following was noted:-

- that work was ongoing to find a resolution in terms of the Moray abortion care provision;
- that recruitment, retention and staff wellbeing was a top priority/main area for action and there was a national commitment to recruit internationally;
- that staff wellbeing was a standing item for consideration on the agenda of the City Staff Partnership Forum and staff workshops would be arranged early next year to take forward specific issues in conjunction with NHS Grampian's 'We Care' staff health and wellbeing program;
- that in relation to dentistry, the Child Smile initiative had been remobilised; and
- that in terms of Risk ID 2789/2894, details would be clarified and updated in the next report.

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During discussion on the content of the report, it was clarified that the Committee was a private meeting, and all papers were to be treated as confidential. It was noted that the intent was to move towards having as much of the papers in public as possible and Lynn Morrison would liaise with the Committee/UB Chairs and work with NHSG Clinical Governance Committee lead to take this forward over the coming months. In the meantime, all reports were to be treated confidentially and from the next Committee meeting, the heading on the front page of the agenda would be amended to reflect this.

The Committee resolved:-

- (i) to note that Lynn Morrison would liaise with colleagues from the Council's Social Care Service to determine whether feedback information could be added to future reports;
- (ii) to note that an update on progress relating to Moray abortion care provision would be included within the report at the next meeting;
- (iii) to note that an update on Dentistry, including the inequalities impact and the Child Smile initiative would be included within the report at the next meeting;
- (iv) to note that Care Opinion information/examples would be included within the report at the next meeting;
- (v) to note that Lynn Morrison would liaise with Fraser Bell/Sandra McLeod to obtain an update on Information Governance work which was being taken forward by the Chief Executive Group, including details on a new system to support the Information Governance Team and to better understand challenges across Grampian, and that details be emailed to members in this regard;
- (vi) to note that Laura McDonald would liaise with Sandy Reid to provide a report for the next meeting on the work being done by the City Staff Partnership Forum in relation to staff wellbeing; and
- (vii) to otherwise approve the recommendation.

ADULT PROTECTION COMMITTEE BIENNIAL REPORT - HSCP.22.091

6. The Committee had before it a report which provided details of the Aberdeen Adult Protection Committee (APC) Convener's Biennial Report for 2020-22, in order to provide assurance about progress made over the period.

The report recommended:-

that the Committee note the Biennial Report 2020-22 which had been prepared as required by the Adult Support and Protection (Scotland) Act 2007.

The Committee heard from Campbell Thomson, Chair of the Adult Protection Committee, who provided a summary of the report and responded to questions from members in relation to independent advocacy services and Adult Social Work's response to Covid, which included information on the restructuring of the Service during the pandemic.

The Committee resolved:-

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to approve the recommendation.

SUSTAINABILITY OF GENERAL PRACTICE IN ABERDEEN CITY 2022 - HSCP.22.053

7. With reference to article 11 of the minute of the previous meeting of 10 August 2022, the Committee had before it a report which provided an update of current challenges facing practices and assurance that practice sustainability work was in progress across the city with full engagement from City GP Practices, the Local Medical Council (LMC) and GP Area Sub Committee.

The report recommended:-

that the Committee note the contents of ACHSCP City Practice Sustainability Report for 2022.

Susie Downie highlighted the key information from the report and she and Caroline Howarth responded to questions from members in relation to practices becoming Limited Liability Partnership's; the Primary Care Improvement Plan; and communication and engagement work to address public understanding on what is happening and to help support staff.

The Committee resolved:-

- (i) to approve the recommendation; and
- (ii) to note that updates on practice sustainability work would be included within the CCG Group Monitoring report at future meetings.

ITEMS WHERE ESCALATION TO IJB IS REQUIRED

8. The Committee considered whether any items required escalation to the IJB.

With reference to article 5 of this minute relating to Information Governance and its effects on the Community Pharmacy Team, the Hubs and the Third Sector, it was noted that the Chair and Luan Grugeon were to receive feedback from Lynn Morrison following her discussion with Fraser Bell and Sandra McLeod.

The Committee resolved:-

to note that in relation to the above, the Committee would await feedback from discussions prior to determining whether there required to be escalation to IJB in this regard.

- **KIM CRUTTENDEN, Chairperson**